

Capital Programme and Projects - Governance

Overview and Scrutiny

Capital Programme

Capital Programme Governance – Macro

Cabinet/ Council

Makes executive decisions and formally approves inclusion of capital projects in budgets.

CMT/POF

Authorises capital projects for progression to Cabinet/ Council

Placemaking Mission Board

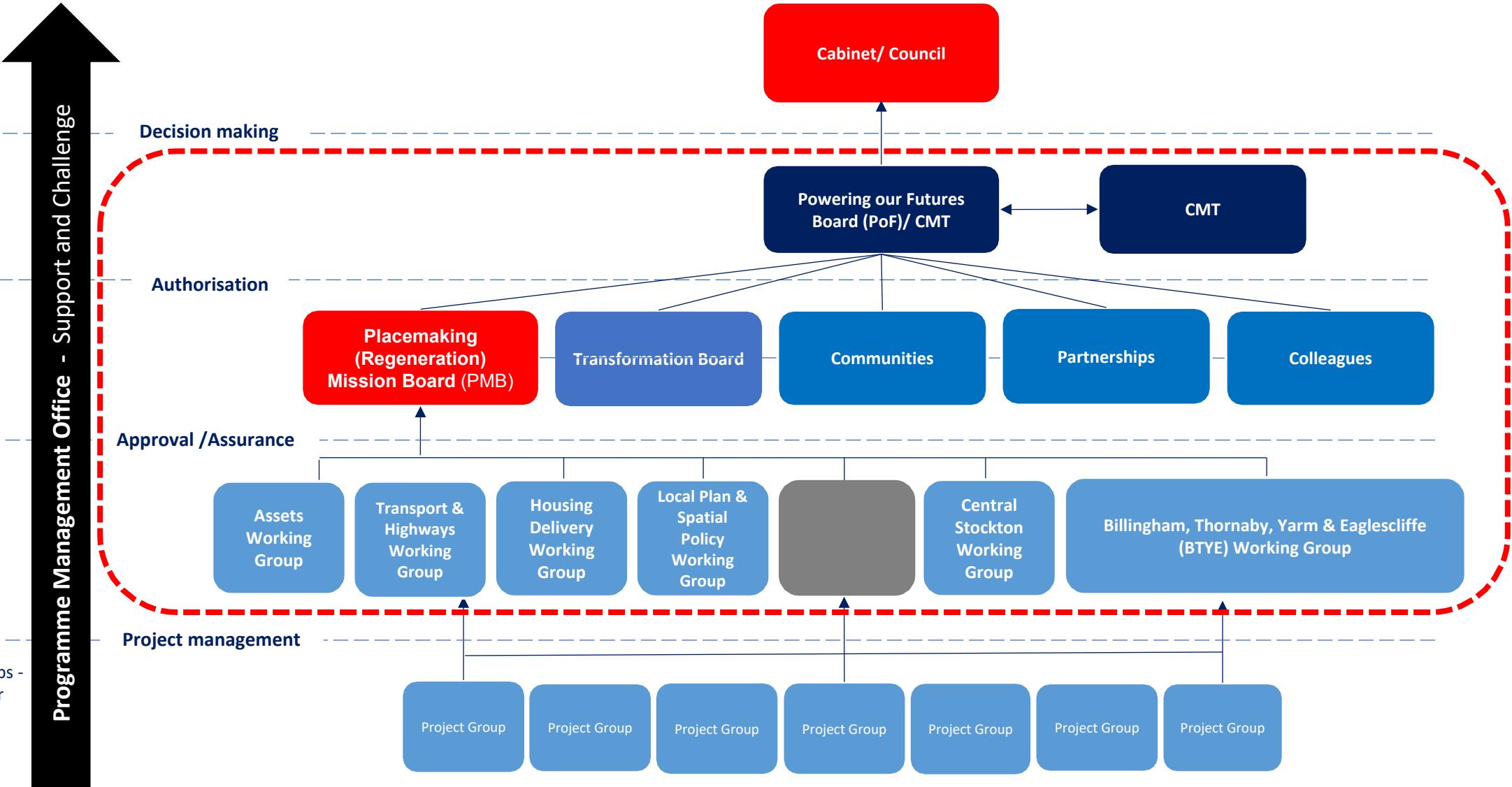
Seeks assurance from Working Groups and formally approves project progression for formal consideration by CMT

Working Groups

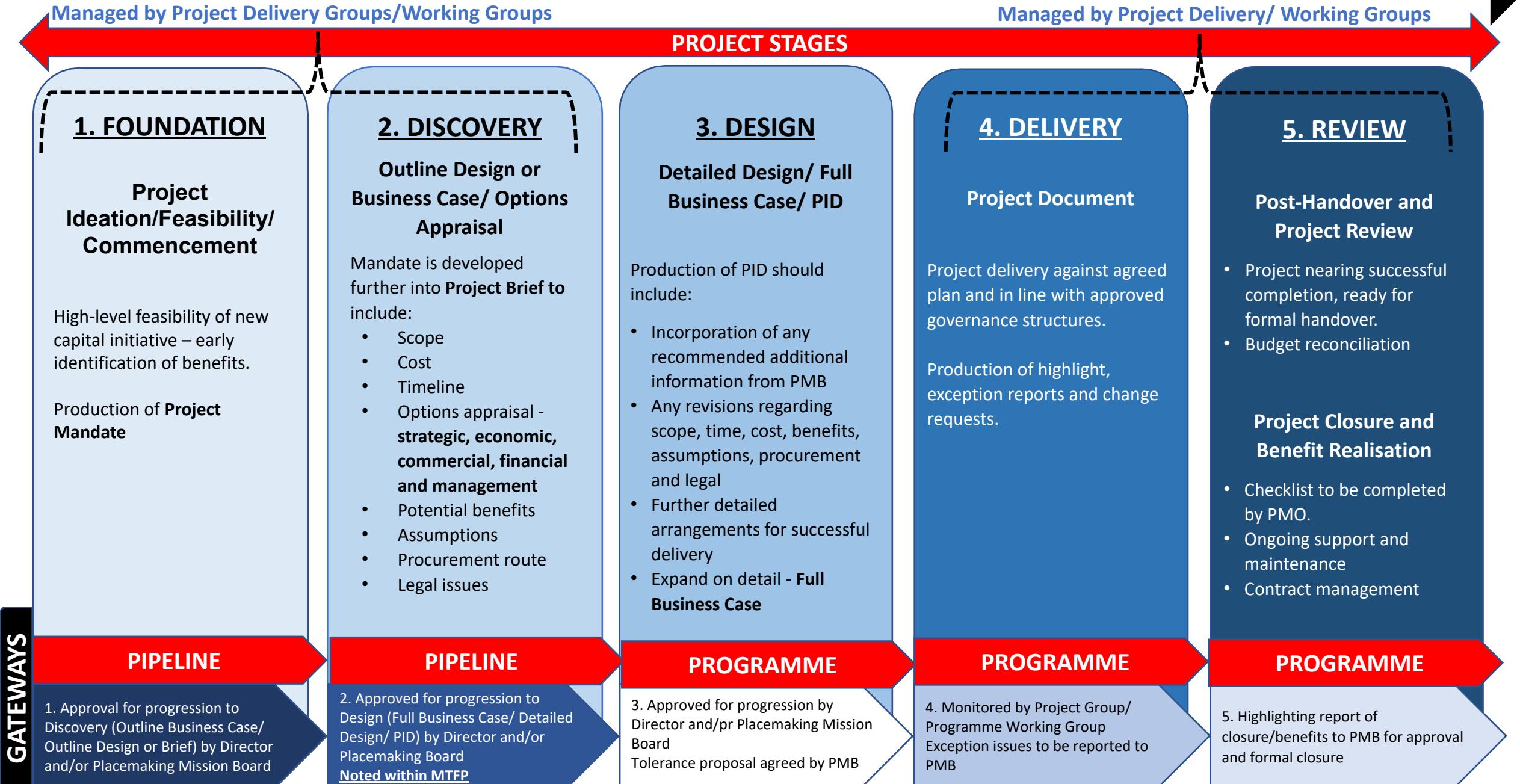
Capital Working Groups that oversee progress and report on major projects in delivery and in development within their directorate(s).

Project Groups

Individual project delivery groups - responsible and accountable for maintenance of project management documentation, project plan and RAIDL



CAPITAL PROJECTS LIFECYCLE AND GOVERNANCE - MICRO



Capital Programme

Project Governance and Standards

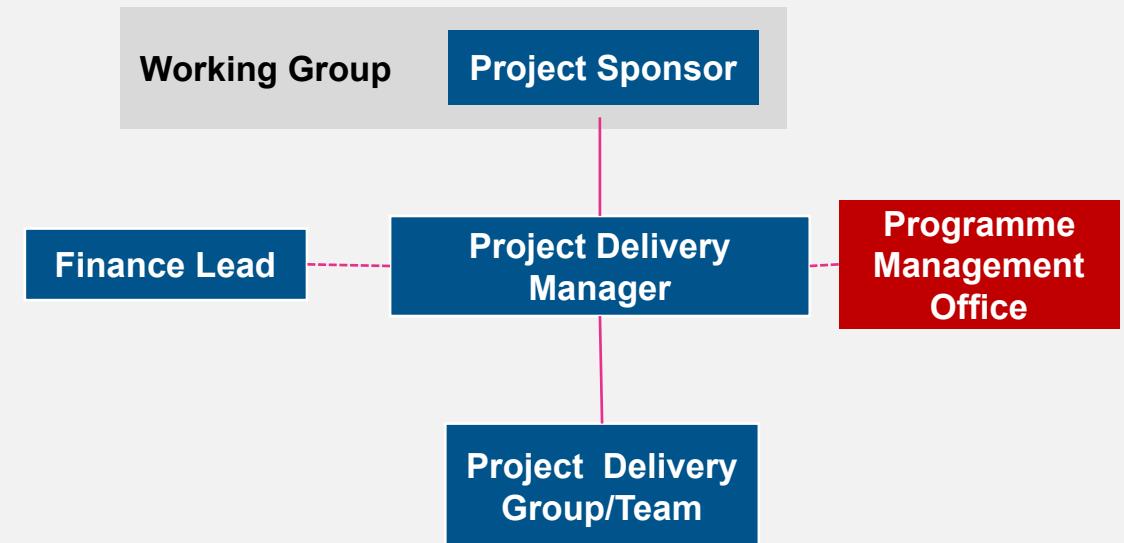
There are a minimum set of governance and standards that any project must have in place to ensure it is properly managed. Governance includes both decision and reporting structure, and assurance mechanisms.

Project standards

Every project must have:

- **Project Sponsor**
- **Project Delivery Manager**
- **Finance Lead**
- **Project document (PID)**,
- **RAIDL** (risks, actions, issues, decisions and lessons learnt log)
- Should also have: Project Plan

Project governance and reporting structure



Placemaking (Regeneration) Mission Board

Wednesday 17 December 2025, 1-4pm



Agenda

	AGENDA ITEM	UPDATE/ DISCUSSION / DECISION	RESPONSIBLE OFFICER	TIME
1.	Welcome, introductions and apologies Apologies: Majella McCarthy, Geraldine Brown, Jane Matthews		Tracey Carter	13:00
2.	RAIDL - Actions	Review	Sharon Caddell	13:05
3.	PROJECTS APPROVALS			
a	Funding Pots Update	Update	Neil Bramma	13:10
b	Leases: • Billingham Beck Park Visitors Centre Lease • Cowpen Bewley Visitors Centre Lease • Little Sprouts (Thornaby)	Decision	Kieran Meighan	13:20
c	• HWRC – Kieran Meighan/ Gary Laybourne/ Dale Rowbotham • Waste Transfer Station – Gary Laybourne/ Dale Rowbotham • Grounds Maintenance and site options – Kieran Meighan/ Gary Laybourne	Update	Dale Rowbotham/ Kieran Meighan/ Gary Laybourne	13:30
d	Green Beck Culvert Scheme PID Change Request	Decision	Andy Corcoran	13:45
e	Culvert Screen Access PID	Decision	Andy Corcoran	13:55
f	Local Authority Housing Fund Round 4 - EOI Option recommendation ppt Report	Decision	Jane Edmends	14:05
g	Accelerated Housing Delivery (s106s) - approval of RPs as delivery partners ppt Report	Decision	Jane Edmends	14:15
h	Warm Homes Local Grant	Decision	Reuben Kench/Neil Mitchell	14:25
i	Corporate Planned Maintenance and School Planned Maintenance	Decision	John Angus	14:35
j	GB Energy Fairfield PS Solar Project Map	Decision	John Angus	14:45
k	Golden Eagle PID	Decision	Iain Robinson	14:55
l	Project Management System	Update	Sharon Caddell	15:05
4.	DASHBOARD - highlight reports review	Review	Sharon Caddell	15:15
5.	Escalation to POF BOARD			15:25
6.	RAIDL - Risks	Review	Sharon Caddell	15:30
7.	FORWARD PLAN – future agenda items: • Coffee Pot Train – TBC			15:35